



DELHI POLLUTION CONTROL COMMITTEE

Department of Environment, Govt. of NCT of Delhi
4th - 6th Floor, ISBT Building Kashmere Gate, Delhi - 110 006

F.NO.DPCC/5(3)/CT/2012/ 257-59

Date:- 3/6/15

Sub: Quotation for "Purchase of HP Scanner & HP Printer (03 nos each)".

As directed it is informed that sealed quotations are invited for Purchase of HP Scanner & HP Printer (03 nos each). Specifications of Scanner & Printer are as under:-

S.No.	Particulars	Qty. Required
1	Scanner Model No.HP Scanjet N6350	03 No
2	Printer Model No. HP laserjet 1020+	03 Nos

Last Date for Submitting Quotation:- 23.06.2015 at 13.00 PM

Date of Opening Quotation: - 23.06.2015 at 16.00 PM

Two Bid System

Eligibility Criteria/ Technical Bid

1. Earnest Money of Rs. 3000/-(Three Thousand only) in form of Demand Draft in favour **Delhi Pollution Control Committee** shall be attached with technical bid.
2. The vendor must have registration certificate of TIN Number. Self Attested copy of TIN Number shall be attached with technical bid.
3. Above said two document shall be kept in a sealed envelope which shall be superscribed as "**Technical Quotations for Purchase of HP Scanner & HP Printer (03 nos each)**". A technical quotation not accompanied with above said two documents shall be rejected without any further communication in this regard

Financial Bid

4. Sealed financial quotation comprising price shall be superscribed as "**Financial Quotations for Purchase of HP Scanner & HP Printer (03 nos each)**".
5. Both the envelopes containing Technial Quotation **and** Financial Quotation shall be put in an outer envelope. The outer envelope shall be superscribed as **Quotation for Purchase of HP Scanner & HP Printer (03 nos each)**, and should be addressed to The Member Secretary, Delhi Pollution Control Committee, 5th Floor, ISBT Building, Kashmere Gate, Delhi-110006 and shall invariably be dropped in the sealed tender box at the enquiry counter, 6th Floor, ISBT Building, Kashmere Gate, Delhi-110006.
6. The quotations not adhering to the above procedure shall be rejected.
7. The Competent Authority reserves all rights to reject or accept any or all quotations without assigning any reason.

This issues with the prior approval of the Competent Authority vide UO No. Ch/543 dated 26.05.2015 .

Ms. Anurupa Gupta
P. Y. B. N.

[Signature] 02/06/2015

ADMINISTRATIVE OFFICER

Copy to:-

1. EE (IT):- for kind information with request to upload on DPCC website please.
2. Notice Board, DPCC.
3. Incharge (Enquiry Counter):- for necessary action please.