

**DELHI POLLUTION CONTROL COMMITTEE**  
**DEPARTMENT OF ENVIRONMENT: GOVT. OF NCT OF DELHI**  
**4<sup>th</sup> & 5<sup>TH</sup> FLOOR: ISBT BUILDING: KASHMERE GATE: DELHI-6**

F.NO.DPCC/5(4)3/CT/07/1667-68

Date:- 30/11/15

**E-Tender Notice**

**Sub: Supply of photocopy papers on Annual Basis Rate Contract in DPCC.**

As directed it is informed that quotations are invited through E-Tender Website (<http://govtprocurement.delhi.gov.in>) for **Supply of photocopy papers on Annual Basis Rate Contract in DPCC** as per specification given below:-

Sl. No.	Description of Photocopier Paper	Expected Quantity per annum
1	A4 (Bilt Matrix Premium), GSM- 80, Size-210 x 297 mm, Sheet-500 Nos	1000 Ream
2	FS (Bilt Matrix Premium), GSM – 80, Size-215 x 345 mm, Sheet-500 Nos	1000 Ream

**A. DETAILS OF TENDER**

- a) Last date for submitting Quotation :- 21.12.2015 at 01.00 PM  
b) Opening of Quotation :- 21.12.2015 at 04.00 PM

**B. Eligibility Criteria:-**

1. The vendor must submit Earnest Money Deposit (EMD) of Rs. 10,000/- (Ten Thousand only) in the form of Demand Draft drawn in favour of **Delhi Pollution Control Committee and payable at Delhi.**
2. Self attested copy of valid registration certificate of TIN Number issued by Govt. of Delhi and PAN Number shall be enclosed with technical bid.

**C. Terms & Conditions:-**

1. Sealed Technical quotations / Bids comprising of Earnest Money listed under "Eligibility Criteria" should be addressed to The Member Secretary, Delhi Pollution Control Committee, 4th Floor, ISBT Bldg., Kashmere Gate, Delhi-110006 and should reach latest by 01.00 PM on 21.12.2015 and be dropped in quotation box placed at Enquiry Counter of this office at 6<sup>th</sup> floor, failing which tender shall be rejected. Only sealed Technical bids superscribing "**Technical quotation for Annual Basis Rate Contract for supply of photocopy papers in DPCC**" will be accepted.
2. Successful bidder will have to supply the photocopier paper as per requirement from time to time within 5 days after placing the purchase order, failing which not only contract will be cancelled but also EMD may be forfeited.
3. Rate contract will be valid for one year.
4. The supplied items of inferior quality shall be replaced by agency without any extra charge.
5. Competent Authority, DPCC reserves all right to reject or accept any or all quotations without assigning any reason.

This issues with the prior approval of the Competent Authority.



(Sharad Kumar)  
Administrative Officer

**Copy to:-**

1. SEE (IT):- with request to upload on DPCC website.
2. SEE (Enquiry Counter).