



F.No.01/PL/13/Acctts/DPCC/2016/7858-69

Dated 18-07-2016

CIRCULAR

Sub: Guidelines for processing the subsidy cases of E-Rickshaws Owner.

The Govt. of NCT of Delhi had initiated a scheme for granting of subsidy to E-Rickshaws Owners in Delhi with a view to promote the use of such vehicles, so that, in due course, they emerge as competitors of petrol driven vehicles and help in maintain cleaner environment vide order F.No.DPCC/BOV/2012/5129-5145 dated 02.09.2015 & No.DPCC/BOV/2012/2800-2816 dated 14.06.2016.

In this context, a need was being felt to issue comprehensive guidelines to monitor this subsidy which have now been prepared and are as under:-

Guidelines for MLO'S:-

- (i) After verification that e-Rickshaw fulfills all the vehicular safety and structural requirements and purchased from the authorized manufacturer/dealer approved by the Transport Department, Transport Department will forward duly certified list of registered e-rickshaw owners with the following relevant details through concerned MLOs:-
 - a) Name of e-rickshaw owner
 - b) Father's / Husband's Name
 - c) Address
 - d) Registration Number
 - e) Date of Registration
 - f) Name of bank of e-rickshaws owners
 - g) Account No. of e-rickshaws owners
 - h) IFSC code of bank
- (ii) Hardcopy of Registration Certificate and cancelled cheque, duly authenticated by MLO, will be submitted in DPCC office with the certified list of particulars to ensure the correctness of relevant details of e-rickshaw owners.
- (iii) Certified list of above particulars in the form of excel sheet shall be submitted by the concerned MLOs on monthly basis by 20th of next month through hard copy and on email-ID i.e. acodpcc.delhi@nic.in.

- (iv) An individual can claim subsidy only on one e-rickshaw, MLOs must ensure that no person would be recommended for subsidy twice or more.
- (v) DPCC after receiving certified details and documents of registered e-rickshaw owners from concerned MLOs on monthly basis shall process the case for the approval of competent authority for sanctioning of subsidy. If certified list and documents are found in order, DPCC shall remit the subsidy amount directly in the bank account given by the e-rickshaw owner or otherwise intimate the discrepancies to the concerned MLO's for rectification.
- (vi) Subsidy shall be remitted in the name of registered e-rickshaw owner as the name mentioned in the R/C and as per bank details forwarded by the concerned MLOs.
- (vii) A proper data base shall be maintained in DPCC so as to ensure proper record of e-rickshaw subsidy.

This is issue with the prior approval of Chairman, DPCC.

(S. M. Ali)

Member Secretary:DPCC

Copy to:-

1. Secretary to Hon'ble Minister (Environment & Forest), GNCTD.
2. Secretary to Hon'ble Minister (Transport), GNCTD.
3. P.S. to Secretary, Environment-cum-Chairman, DPCC, GNCTD.
4. P.S. to Secretary-cum-Commissioner, Transport, GNCTD.
5. Special Secretary (Environment).
6. Director (Environment), GNCTD.
7. Joint Commissioner, Transport (Operation), GNCTD.
8. Dy. Commissioner, Transport (Operation), GNCTD
8. Accounts Officer, DPCC
- ✓ 9. Sr. Environment Engineer (IT), DPCC for uploading on DPCC Website.
10. Administrative Officer (HR), DPCC
11. Accounts Officer, DPCC
12. Concerned MLOs of all authorities.
13. Guard File.

(S. M. Ali)

Member Secretary:DPCC