

**DELHI POLLUTION CONTROL COMMITTEE**

**4<sup>th</sup> & 5<sup>TH</sup> FLOOR: ISBT BUILDING: KASHMERE GATE: DELHI-6**

F.No.DPCC/CT/AMC(AC)/2012/231-32

Date:- 10/02/17

**Sub: Quotation for Comprehensive Annual Maintenance Contract for Air Conditioners installed in DPCC.**

As directed it is informed that sealed quotations are invited for **Comprehensive Annual Maintenance Contract for Air Conditioners** installed in this office. Details of Air Conditioners are given below:-

Sl. No.	Description of Air Conditioner	Quantity
1	Split AC (LG make) – 2 Tonn	20 Nos
2	Split AC (LG make) – 1.5 Tonn	14 Nos
3	Split AC (O-General make) – 1.5 Tonn	02 Nos
4	Split AC (Samsung make) – 1.5 Tonn	01 Nos
	Total	37 Nos

**A. DETAILS OF TENDER**

- a) Last date for submitting Quotation :- 03.03.2017 at 13.00 PM  
b) Opening of Quotation :- 03-03-2017 at 16.00 PM

**Two Bid System**

**Eligibility Criteria/ Technical Bid**

Following Essential Documents should be submitted with the technical bid failing which the tender shall be rejected.

1. Earnest Money of Rs. 5,000/- (Five Thousand Hundred only) in form of Demand Draft in favour Delhi Pollution Control Committee.
2. Self Attested copies of registration certificate of Service Tax Number.
3. Self attested Copy of PAN Certificate shall also be attached with Technical bid.

Above said three document shall be kept in a sealed envelope which shall be superscribed as **“Technical Quotations for AMC of Air Conditioners”**.

Sealed financial quotation comprising price for AMC of Air Conditioners shall be superscribed as **“Financial Quotations for AMC of Air Conditioners”**.

Both the envelopes containing Technical Quotation and Financial Quotation shall be put in outer envelope. The outer envelope shall be superscribed as Quotation for AMC of Air Conditioners and should be addressed to Member Secretary, Delhi Pollution Control Committee, 4<sup>th</sup> Floor, ISBT Building, Kashmere Gate, Delhi-110006 and shall invariably be dropped in the sealed tender box at the enquiry counter, 6<sup>th</sup> Floor, ISBT Building, Kashmere Gate, Delhi-110006 before or on 03.03.2017 at 01.00 PM.

The quotations not adhering with the above procedure shall be rejected.

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**D. Terms & Conditions:-**

1. **The consolidated rate should be quoted EXCLUDING Statutory charges such as Service Tax, VAT (if any) which shall be claimed as per statutory rules.**
2. The AMC will be comprehensive includes preventive maintenance / monthly regular services of the all the Air Conditioners and / or replacement of any type of electrical & Mechanical parts such as compressors, fan motors, controls, gas charging, PCBs, remote control etc. only of LG / Samsung / OGeneral make for keeping the Air Conditioners active and free from any defects / disturbance.
3. Any type of denting & painting, outer grill, sheet metal & plastic parts, replacement of remote, cooling & condenser coils and air filters will be excluded from AMC.
4. Interested vendors are advised to examine / check all the Air conditioners between 10.00 AM to 4.00 PM on any working day before submitting the quotation. Any plea raised by successful bidder about dissatisfaction with regards orderliness of the machines will not be entertained.
5. In case of successful bidder(s) found in breach of any conditions(s) of the tender / agreement at any stage, the legal action as per laws / rules shall be initiated against the agency and security money deposited shall be forfeited. .
6. All the machine must be serviced onsite at DPCC premises. The agency will provide adequate standby machines / systems if the problem is not solved within 24 hours.
7. All the complaint should be attended within 24 hours, failing which penalty for not attending the complaint will be Rs. 200/- per day.
8. The AMC rates mentioned in this contract will be valid for a period of one year from the date of awarding the contract which may be extended for further two years subject to satisfactory service.
9. The payment will be made to the agency on quarterly basis after satisfactory completion of service.
10. Successful bidder(s) will have to execute an agreement on Rs. 100/- non-judicial stamp paper with department.
11. Successful bidder(s) will have to furnish performance security / guarantee equal to 10% of total agreed work value in form of fixed deposit for a period of one year.
12. Competent Authority, DPCC reserves all right to reject or accept any or all quotations without assigning any reason.

This issues with the prior approval of the Competent Authority vide NO No. Ch./DPCC/633 dated 07.12.2016.

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*19/12*

(Geeta Grover)  
ADMINISTRATIVE OFFICER

Copy to:-

1. SEE (IT):- with request to upload the DPCC website.
2. Notice Board of DPCC.

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*IT Cell*