



DELHI POLLUTION CONTROL COMMITTEE
DEPARTMENT OF ENVIRONMENT, (GOVT. OF NCT OF DELHI)
3RD FLOOR, BLOCK 1, DMRC, IT PARK, SHASTRI PARK, DELHI- 53
visit us at: <http://dpcc.delhigovt.nic.in>



F. No. DPCC/RDPC/ Mission LIFE/2025/Comp. No. 185454/ 198

Date: 29/07/2025

ENGAGEMENT OF CONSULTANT ON CONTRACT

1. Applications are invited from citizens of India having expertise in concerned areas and fulfilling the criteria of respective category for engagement of the following Consultants **on purely contract basis** in Delhi Pollution Control Committee (DPCC):

S.N.	Name of Post	No. of Vacancy	Educational Qualification	Experience Required	Emoluments	Max Age
1.	Consultant-Innovation	01	Minimum graduate level degree from a reputed university in science/ economics/ management/ engineering; preferably a full-time MBA from a renowned Institution/ University.	Minimum 8 years of experience in incubation and entrepreneurship, including that of running the incubation programs / cohorts, managing innovation challenges / business competitions etc.	Rs. 1,45,000/-	60 years

2. The consultant should have skills and traits as per follows:

- Strong analytical and communication skills.
- Ability to understand government policies and to design and implement programs under such policies.
- Deep knowledge of start-up ecosystem in India, and incubation network.
- Access to accelerators, investors, universities and incubation centres across India.
- Self-driven and capable of delivering results with minimal intervention/ direction.
- Motivating leader as well as a good team-player, hands-on person.
- Committed and ethical, high on integrity.

3. The engagement of consultant shall be on a full-time basis initially for a period of 06 months and extendable further on six months basis on satisfactory performance subject to maximum attaining the age of 65 years as per requirement of the post.
4. The contract can be terminated at any time, if the performance is not found satisfactory.

5. The selected candidates for the post of Consultant (Innovation) would be placed at DPCC and shall report to the Member Secretary (DPCC). The selected candidate will be required to design and implement the Innovation Challenge, including;
 - Conceptualization
 - Writing the problem statement and preparing proper timeline, steps and responsibilities for implementing the Innovation Challenge
 - Writing the process and guidelines
 - Preparing the contents for digital platform
 - Preparing the application form
 - Developing evaluation parameters and guidelines
 - Participating/ supporting the evaluation process
 - Preparing the final report with information on the submissions received, evaluation methodology
 - Preparing the set of recommended solutions to be submitted for Government consideration.
 - Facilitating and guiding on Government certifications.
6. Candidates meeting the qualifications shall be shortlisted and will be called for interview to make an assessment for selection. The communication shall be made on the postal address given in the application and/ or through e-mail ID given by the candidates.
7. Fulfilment of conditions of essential qualification and experience etc. shall not necessarily entitle any applicant to be called for further process of shortlisting/engagement. In case of large number of applicants, DPCC reserves the right to shortlist applicants in any manner as may be considered appropriate by the Competent Authority and no reason for rejection shall be communicated in any case. The candidate should, therefore, mention all qualifications and experience (supported by relevant documents) over and above the minimum qualifications in the application form.
8. The numbers of consultants to be engaged are tentative and may be increased/ decreased as per the requirements.
9. DPCC reserves the right to cancel advertisement and not to proceed in the matter for engagement of consultants at any stage without assigning any reason.
10. Procedure to Apply: - Interested candidates may send their application in prescribed proforma along with detailed profile as well as work performed on plain paper as per this advertisement placed on the website (<https://www.dpcc.delhigovt.nic.in>) to The Administrative Officer, Delhi Pollution Control Committee, 3rd Floor, Block 1, DMRC, IT Park, Shastri Park, Delhi- 110053.

11. The other terms and conditions are as under:

- The engagement of consultant- Innovation would be on fulltime short-term contract basis.
- The Consultant shall not be entitled to any allowance such as House Rent, Transport Allowance, LTC, reimbursement of call charges of Residential Telephone/ mobile, Transport facility, Residential Accommodation, Personal Staff, etc.
- No Government vehicle shall be provided to the Consultants.
- No TA/DA shall be admissible for joining the assignment or on its completion. Consultants will not be allowed foreign travel at Government expenses.
- Consultants shall be eligible for 4 days leave in six months and 8 days leave in a calendar year on pro-rata basis. Therefore, a consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis). Also, un-availed leave in a calendar year cannot be carried forward to next calendar year.
- TDS (Tax Deduction at Source) as admissible shall be deducted from the monthly remuneration. A TDS Certificate shall be issued by the Accounts Branch of DPCC.
- The other terms & Conditions/ Guidelines will be applicable as per Order/ Instructions of Govt. of NCT of Delhi in the matter.
- The service of consultants is of a temporary nature and the engagement can be cancelled/ terminated at any time without assigning any reason.

Last date of submission of Application: Within 7 days of publication of this notice.



**Member Secretary
DPCC**

ANNEXURE-1**Application for the Post of Consultant Innovation the
Delhi Pollution Control Committee (DPCC)**Recent
Passport Size
Photograph

1.	Full Name (in Block Letters)		
2.	Father's Husband's Name		
3.	Date of Birth		
4.	Contact details	Mobile/ Tel. No.	
		Email ID	
5.	Address for communication		
		Pin:	
6.	Education / Technical Qualifications (Please enclose copy of Certificates/ Mark sheets)		
7.	Details of Computer Knowledge		
8.	Experience as on 30.07.2025	Years: _____ and Months: _____	
9.	Brief particulars of Experience, with supporting documents (assignment-wise) [A separate sheet may be annexed]		

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Delhi Pollution Control Committee (DPCC). I have read this circular and ready to accept all the terms and conditions for engagement of consultants.

Signature
(Full name of the applicant)

Place:

Date: